



IMPLEMENTATION AGREEMENT MICROSOFT YOUTHPARK SCHOLARSHIPS FOR FEMALE STUDENTS IN TECHNOLOGIES 2017 - 2018

This Agreement (the “Agreement”) is effective as of May 23rd, 2016, and made **between**

The Centre for Education and Development (CED)

Address: Room 1502, OCT3A building, 74 Pham Van Dong street, XuanDinh ward,
BacTuLiem district, Ha Noi

Tel: 043.562.7494 Fax: 043.540.1991

Represented by: Ms. To Kim Lien, Director

And VNU University of Engineering and Technology (VNU-UET)

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Tel: 0936413663 Fax: 043.754.7460

Represented by: Mr. Pham Bao Son, Vice-rector

Based on our recent discussion about the **Microsoft Youthspark Scholarship Program** managed by **CED and VNU-UET’s** willingness to cooperate with CED to implement this program therefore, the two parties agree following terms and conditions:

1: Scope of cooperation

The scholarship aims to offer financial support in the academic year 2017-2018 for VNU-UET’s talented female students who are majoring in computer sciences and express their passion to pursue careers in Computer Science and Technology sectors. The program will offer up to 10 scholarships for VNU-UET’s selected female students. Each scholarship value 600 U.S. dollars.

To effectively implement the program, VNU-UET agrees to support and cooperate with CED with the following tasks:

- Disseminating information about Microsoft scholarship through their official channels, such as letters to students, bulletin board, website, and other relevant forum and events at VNU-UET.
- Receiving applications from interested students of Microsoft scholarship admitting and/or studying in the university.
- Cooperating with CED in selecting and interviewing eligible shortlisted female students, including sending the list of candidates and the scholars’ profile.
- Cooperating with CED in organizing Scholarship award ceremony at the appropriate time.
- Cooperating and supporting CED in organizing activities such as education, training, meetings and extra curricular activities, and other support to students in order to improve

- the recipients' knowledge as well as their skills during the life of this scholarship program.
- Assigning a staff to provide support to the program and students and provide the staff's name, title, address, account number, identification number and his/her tax identification number for CED.

2: Criteria for selection of the scholarship recipients

Recipients of the scholarships are selected from female applicants:

- In the second years and third years of VNU-UET and studying Computer Science and IT.
- Coming from poor families or families in a difficult situation.
- Talented and expressing the passion to pursue careers in Computer Science and IT.

Other requirements for the scholarship recipients.

- Must study at the Computer Science and IT faculty or majoring in computer sciences and IT.
- Must be able to prove her family's difficult financial situation through the certificate of poor or nearly poor household from local authority.
- Must demonstrate her talent and passion to study Computer Science and/or IT in her motivation letter and essay.
- Must pass the interview organized by the selection committee including representatives from Microsoft, CED, VNU-UET, and experts in technology.

Requirements for applications

Eligible female students must submit one application package to VNU-UET to be considered for the scholarship. The application package includes:

- A motivation letter (using provided form);
- A resume with profile picture of the candidate and certified by local authority;
- A declaration of family circumstance certified by local authority; or Declaration of her parent's income certified by the company where they work;
- A copy of household's registration;
- A copy of certificates (from high school until university if possible);
- A transcript with GPA above 2.5 (with the highest GPA of 4.0) for second or third year students;
- An essay of 1,000 words on the topic: "*My dream, my plan and my future career*".

Benefits of scholarship recipients

- Awarded a scholarship of 600 dollars in the academic year 2017-2018
- Are invited to participate in all activities supported by the program, for example: voluntary activities, trainings, exchanges and internships which aim at improving knowledge and personal skills and organized by CED and/or Microsoft.

3: Selection of scholarship recipients

1. A selection committee will be formed, including:

- Representatives from VNU-UET
- Representatives from CED
- Representatives from Microsoft
- Experts in Computer Science and/or Information and Communication Technology from a local business or company

2. Procedure for receiving applications

- Students submit their application in student affairs at VNU-UET.
- VNU-UET receives eligible applications and sends to CED.

3. Procedure for selecting and awarding scholarships

- VNU-UET will arrange an interview between the selection committee and applicants to select eligible students for the scholarship.
- Based on the result of application review and interview, the university will cooperate with CED in order to make the final decision of scholarship recipients.

4: Announcement of scholarship recipients

- VNU-UET, together with CED, announces the list of students who win Microsoft scholarship in the academic year 2017-2018 by directly sending notification to students and through other indirect forms such as website and bulletin board.
- VNU-UET cooperates with CED in making plans and organizing scholarship award ceremony as well as supporting communication in this program.

5: Program's timeline

- *June 2017*: CED and VNU-UET sign an agreement.
- *July 2017 - August 2017*: VNU-UET informs their students about Microsoft scholarship through their website, bulletin board, and other means of communications; : VNU-UET receives and classifies applications of second and third year students.
- *September 2017*: Interview of applicants.
- *October 2017*: Organization of scholarship award ceremony.
- 5. November 2017: Technical and career training
- 6. March 2018: "Successful Women in Integration" seminar
- *From October 2017 to July 2018*: Provision of scholarships and supervision of recipients' learning improvements; Organization of soft skill trainings, extra-curricular and voluntary activities and internship.... for recipients.

6: Implementing provisions

The agreement of cooperation in Microsoft scholarship in 2017-2018 between VNU-UET and CED is signed voluntarily and expresses the goodwill between two parties, the interest and responsibility of VNU-UET and CED for the next generation's development.

Both parties are committed to implement the agreed provisions in this agreement based on cooperation and mutual understanding spirit. Any changes in the implementation or programs arisen will be discussed and adjusted with additional documents depending on the actual situation. This agreement terminates when the program is ended or when there is a written notifications of ending the cooperation from one of the parties.

Both parties agree to sign this agreement and look forward to a long-term and effective partnerships.

This agreement is made in four copies, having the same value. Each party keeps two copies as a basis for implementation.

FOR CED

FOR VNU-UET